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NOTE FOR: Executive Officer, DD/S

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Mr. O/PPB, advised me by telephone that there will be another OMB sponsored Federal Management Improvement Conference on 18 and 19 October. The Agency has been invited to send two representatives. Mr. has talked to Colonel White who suggested that the participants again this year should be from PPB and DD/S. (Mr. attended last year.) The nominations deadline is 17 September.
Since we have a few days I suggest that you check this one out with to get an idea as to what type of individual we should consider sending. We could then contact o get the brochure or announcement or other details of the conference for use in internal discussions in developing nominees.
John W. Coffey Deputy Director for Support

DD/S:JWC:11c (3 September 1971)

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